

NOTICE OF STUDENT'S RIGHT TO CANCEL
UNIVERSAL TECHNICAL INSTITUTE OF NORTHERN CALIFORNIA, INC.
UNIVERSAL TECHNICAL INSTITUTE OF SOUTHERN CALIFORNIA, LLC.
UNIVERSAL TECHNICAL INSTITUTE OF CALIFORNIA, INC.

Effective: November 1, 2021

STUDENT'S RIGHT TO CANCEL

The Institute reserves the right to amend the terms of its Refund and Cancellation Policy in order to comply with all applicable Federal, State, and accrediting agency regulations in effect at the time an applicant cancels this agreement, or a student withdraws or is terminated from the Institute. The policy below applies to all students unless a different policy in effect from the student's home state of residence, as listed in the School Catalog provided at the time of enrollment. In the event of the existence of a separate home-state policy, the Institute will perform calculations of all applicable policies and use the policy that is most favorable to the student. The Enrollment Agreement, if accepted by the Institute and signed by the applicant, becomes a legally binding agreement which states all the conditions of enrollment and is not subject to alteration or cancellation except as follows:

1. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and the full amount of the registration fee will be refunded.
2. The Institution shall refund 100% of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh calendar day after enrollment, whichever is later.
3. **YOU MUST CANCEL IN WRITING.** You do not have the right to cancel by telephoning the school or by not coming to class. Cancellation may occur when the student provides a written notice of cancellation at the following address: Sacramento Campus: Admissions Director, Universal Technical Institute, 4100 Duckhorn Drive, Sacramento, CA 95834. Rancho Cucamonga Campus: Admissions Director, Universal Technical Institute, 9494 Haven Avenue, Rancho Cucamonga, CA 91730. Long Beach Campus: Admissions Director, Universal Technical Institute, 4175 East Conant Street, Long Beach, CA 90808. This can be done by mail or by hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. Washington residents please refer to the Notice to Buyer Section for Washington Residents Only.
4. If the student was given any equipment or supplies, the student shall return it within ten (10) days following the notice of cancellation. If the student fails to return it in good condition, the Institution may retain the documented cost and shall refund the amount exceeding the documented cost within 10 days following the period required to return the equipment. The meter is non-refundable unless student cancels within cancellation period.

WITHDRAWING AFTER THE CANCELLATION PERIOD

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60% or less of the period of attendance. The amount of that refund is to be "prorated" according to the not completed portion of the program less, the cost of any equipment returned in good condition and a registration or administration fee not to exceed \$250. The refund is to be paid within thirty (30) days of withdrawal. Refunds of \$5 or less will not be made. By signing this agreement the student authorizes the Institute to retain refunds of \$5 or less.

STUDENT'S RIGHT TO CANCEL CONTINUED & WITHDRAWING AFTER THE CANCELLATION PERIOD

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the Institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The Institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the Institution; absence in excess of maximum set forth by the Institution; failure to return from a leave of absence and/or failure to meet financial obligations to the school.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the monies not paid from federal student financial aid program funds. The student has the right to withdraw from his/her program at any time. The Institution will determine the amount you are obligated to pay for the period of attendance, which is the entire educational program, attended and the amount (if any) that must be refunded. The same policy will be followed if you are dismissed, suspended or terminated by the Institution. The student's withdrawal date for refund purposes will be the student's actual last date of attendance. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund is determined. Recipients of Federal Title IV grant or loan assistance who withdraw on or before completion of 60% of the period of enrollment are subject to the Federal Return of Funds Policy. This policy requires that in proportion to the period of enrollment remaining, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned.

A. The Refund policy will be calculated as follows:

1. A fifty dollar (\$50.00) registration fee will be deducted from the total period of attendance, which is the entire educational program, tuition charge.
2. The remaining period of attendance, which is the entire educational program, tuition is divided by the total hours in the period of attendance, which is the entire educational program. The result of the calculation is the hourly charge for the period of attendance, which is the entire educational program.
3. The tuition amount owed by the student is derived by multiplying the total hours attended by the hourly charge for the period of attendance, which is the entire educational program.
4. The refund would be any amount in excess of the \$50.00 registration fee and the tuition amount owed.
5. The refund amount will be adjusted, if applicable, for returned equipment

B. The Institution's Refund Policy for other institutional charges is as follows:

1. Students who cancel their enrollment or withdraw after receiving any supplies are required to return these supplies in reasonable condition within thirty (30) days after their date of withdrawal or within ten (10) days after the WRITTEN Notice of Cancellation is sent. If not returned to the Institution within the allowable thirty (30) days, the Institution is entitled to retain the documented cost of these items from any payment received prior to refunding. If payment received does not cover the cost of the items the student received, the Institution will bill the student for the amount owed.
2. The Lab Fee is charged for the entire program length (not just an period of attendance, which is the entire educational program). If a student withdraws before completing the entire program, the Institution will retain a pro rata amount of the Lab Fee. The pro rata amount is determined by multiplying the Lab Fee by a fraction. The fraction is the number of hours attempted in the program (the numerator) and the denominator is the total number of hours in the program. Any refund amount will be credited to the student's tuition account. Refunds (if any) will be processed as tuition refunds.

C. If any portion of student tuition was paid from the proceeds of a loan(s) and a refund is required, the refund will be sent to the lender or to the agency that guaranteed your loan. Any remaining amount of refund will first be used to repay any Federal, then State or local organizations (student financial aid programs from which you received benefits). Any remaining amount will be paid to student.

D. For programs with more than one period of attendance, which is the entire educational program, tuition charges for the first period of attendance, which is the entire educational program, must be paid in full prior to beginning the second period of attendance, which is the entire educational program. Tuition charges for the second or additional period(s) of attendance, which is/are the entire educational program, will be assessed according to section (C) through (F).

E. Refunds due as a result of withdrawal, dismissal, or cancellation shall be made within 30 calendar days after the later of the Institute dismissing the student, receiving notice of withdrawal, last date of attendance, or cancellation.

F. In case of student prolonged illness or accident, death in the family or other circumstances that make it impractical to complete the program, the Institute, at its determination, may make a refund more favorable to the student.

G. If the student is eligible for a loan guaranteed by the Federal or State government and the student defaults on the loan, both of the following may occur:

1. The Federal or State government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.