# Rotary Vocational Scholarships
## District 6440 Vocational Scholarship Committee

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# ROTARY DISTRICT 6440
# 2017 VOCATIONAL SCHOLARSHIP PROGRAM
# DESCRIPTION AND REQUIREMENTS

## OBJECTIVE

To provide educational opportunities for men and women in District 6440 who are preparing for careers that require **LESS THAN A FOUR-YEAR DEGREE** (Associate Degree, Diploma or Certificate) in order to enter into those careers and become successful and productive.

## NUMBER OF SCHOLARSHIP AWARDS

Approximately 11 scholarships in the amount of $1,500 each will be awarded to full-time students enrolled in a vocational degree or certificate program at an accredited school. This award will be used for tuition only, **NOT** for fees, books, tools, supplies, food, travel or personal expense. Each club is allowed to submit <u>two</u> applicants. 5 of the 11 scholarships will be awarded to students attending non-profit educational institutions (Community Colleges) and the other 6 will have no such limitations.

The duration of the scholarship will be one year. Students must claim funds for the fall, spring or summer semester(s) in the year they won. Students are to submit enrollment notification and tuition bill immediately after registration. All funds from the scholarship will be paid directly to the institution in which they attend only.

## ELIGIBILITY

1)  High School Graduate, GED, or non-traditional student re-entering a vocational program

2)  Be sponsored by a Rotary District 6440 Club (each club can sponsor two applicants)

3)  Be accepted at a school of designation

4)  Permanent residence in District 6440*

     * **NOTE:  Residing outside District 6440 for educational purposes is not a disqualification.**

## TIME TABLE
Applications must be sent to the Rotary District 6440 Vocational Scholarship Committee by (CHANGED 12/31/16) **April 7th** of each year. Interview and selection results will be made available to the sponsoring club vocational chair and published on the District website.

# CRITERIA FOR SELECTION

The criteria for selection shall include but not be limited to:

1)  <u>First Priority</u> would be aptitude in the chosen field as measured by:

    A.  High school or college grades related to chosen field. For example: Grades in auto mechanics for those entering that field or grades in business courses for those aspiring to be administrative assistants.

    B.  Employment experience in the chosen field. For example: Future auto mechanics working in a garage or future administrative assistants working in an office.

    C.  Volunteer work and extra-curricular activities, including leadership roles and honors in areas related to the chosen field. People aspiring to health fields might do volunteer work in a hospital; people aspiring to careers in the travel field might have completed a long trip; a person seeking to work in woodworking might have won some awards in competition, fairs, VICA or 4H, etc.

2)  <u>Second Priority</u> would be indications that the applicant would make a good Rotary representative as measured by:

    A.  Participation in general extra-curricular activities in school or volunteer work in the community or has received awards in competition. For example: Speech contest, etc.

    B.  Character recommendations from people who know the applicant.

    C.  Overall grades and honors in school.

    D.  Interview rapport with Rotarians.

3)  Letters of recommendation need to be geared to the particular applicant's readiness to successfully pursue the proposed vocation.

## Important Notice:

**Applicants must seek a local Rotary club to sponsor their application and make themselves available to be interviewed by the local club. Go to www.rotary.org and click on the club locator tab on the top of the web page to find Information on the nearest local club. Enter 6440 in the District locator and you will find the 72 clubs that are in the northeast Illinois area.**

**Applications that do not include the required documentation and endorsement from a local Rotary club will not be accepted.**

## SUGGESTED CLUB SELECTION PROCESS

## The Club Committee

Select your scholarship committee of two or three members from your club membership to seek out applicants, conduct interviews and sponsor scholarship candidates.

## Finding Applicants

Contact institutions attended by prior scholarship winners and/or local high schools and vocational campus' to encourage publication of Vocational Scholarship Applications. Ask financial aid counselors to advise prospective candidates to contact their local Rotary Club to seek sponsorship and / or to advertise for applicants.

## Candidate Selection Actions Required

- Publicize the Vocational Scholarship Program and seek out qualified candidates.

- Set a date for review of all applications and screen to those to be interviewed.

- Notify candidates to be interviewed of date and time for interview with committee members.

- Select up to two applicants and submit their applications with supporting documents to the District Vocational Scholarship Committee by April 7, 2017 (final deadline).

## Additional Awards

Clubs are encouraged to fund and make additional local awards to be given to candidates not winning district-level scholarships. The District Scholarship Committee will provide timely results to help local clubs in selecting non-winners for a local-level scholarship.

## Applicant Preparation

Club selection committees should prepare applicants to be interviewed at the district-level. Make sure application is legible and applicants are introduced to and understand the nature of Rotary. Be certain all forms contain both printed and written signatures with current E-mail addresses to insure you receive updates on the outcome of the selection process. Applicants interviewed by passionate Rotarians fare better before the selection committee.

## Recognition of Scholarship Winners

Recognize the district and local winners at your Rotary meeting. Invite parents to attend and provide a press release to the local media. The District will provide assistance in designing a Certificate for presentation upon request.

## Special Note:

**Because of staff limitations, the District Scholarship Committee must communicate with Assistant Governors, Club Presidents and Vocational Service Chairs primarily through email. Be sure your email includes name, address, and telephone and fax numbers.**

# VOCATIONAL SCHOLARSHIP APPLICATION RATING FORM

**Date** _____

**Student Name** _____  **Club:** _____

**Extra-Curricular Activities:** _____
**Comments:**

**Work Experience:** _____
**Comments:**

**Grades:** _____
**Comments:**

**SkillsUSA & Other Career-Related Activities:** _____
**Comments:**

**Honors & Awards:** _____
**Comments:**

**References (Vocation-Related Preferred):** _____
**Comments:**

**Overall Ranking:** _____
**Comments:**

**Evaluated By Rotarian:** _____

Signature          Please Print Name          E-mail Address

**ROTARY FOUR-WAY TEST** "Of the things we Think, Say or Do"
1. Is it the TRUTH?  2. Is it FAIR to all concerned?  3. Will it build GOODWILL and BETTER Friendships? 4. Will it be BENEFICIAL to all concerned?

# VOCATIONAL SCHOLARSHIP
# INTERVIEW RATING FORM

**Date:** _____

**Student Name** _____

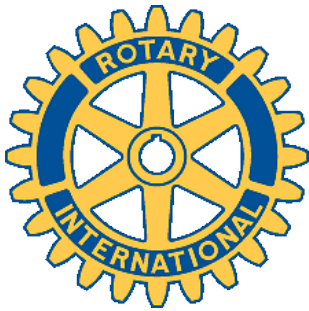| RATING | COMMENTS (Optional) |
|---|---|
| *Appearance:* _____ | |
| *Enthusiasm:* _____ | |
| *Products/Portfolio* _____ | |
| *Leadership Examples:* _____ | |
| *Organizational Ability:* _____ | |
| *Knowledge of Chosen Field:* _____ | |
| *Personality* _____ | |
| *Honesty:* _____ | |
| *Speaking Ability/Poise:* _____ | |
| *Overall Interview:* _____ | |

## SUGGESTED INTERVIEW QUESTIONS

What have you accomplished in your chosen field that makes you proud?
What experience has made a difference in your life?
Why should we give you this award?
What are your strengths and weaknesses?
What would people, who know you, say about you?
Why do you like your chosen field?
What accomplishments do you have that are the most satisfying?
What would a perfect employer look like?
Who are your role models?
What do you owe your employer?
What motivates you?

| **Interviewed by Rotarian:** | **Insert E-mail for notification of winning scholars** |
|---|---|
| **Signature** | **Please Print Name** **E-Mail Address** |

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**ROTARY DISTRICT 6440**
**VOCATIONAL SCHOLARSHIP APPLICATION**
(Applicant to fill out/Club to sign)
**PLEASE NOTE CHANGE OF DATE**
**Application Deadline Now: April 7, 2017**

Scholarship grants in the amount of $1,500 each will be awarded to support educational programs preparing students for **vocational or technical careers attainable with less than a four-year degree**. Grants will be limited to an Associate Degree or equivalent certification program.

**To be submitted**:

- **One completed and legible application form suitable for photo-copy reproduction and distribution to Rotary Vocational Scholarship Committee Members**
- **Two letters of reference <u>must</u> accompany this application**
- **Transcript of high school and/or community college (if applicable) grades**
- **Vocational Scholarship Application Rating Form signed by Sponsoring Rotary Club**
- **Vocational Scholarship Interview Rating Form signed by Sponsoring Rotary Club**

**<u>MAIL APPLICATION AND SUPPORTING PAPERS TO: Courtney Olson, 220 W. Coventry Pl Mount Prospect IL 60056 OR email to courtneyrotary@gmail.com</u>**

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**Name** _____
       Last                      First                      Middle Initial

**Address** _____
       Street                    City                  State          Zip Code

**Date of Birth** _____/_____/_____

**E-mail** _____ **Phone (_____) _____**

**Parent/Guardian** _____

**Address** _____
       Street                    City                  State          Zip Code

**E-mail** _____ **Phone (_____) _____**

**Intended School or Community College**

   **Name** _____

   **Street Address** _____

   **City, State, Zip Code** _____

   **Financial Aid Coordinator** _____

   **E- mail** _____ **Phone (_____) _____**

**Describe Intended Vocational or Technical Program** _____

_____

_____

_____

**Describe all completed coursework, volunteer experience, hobbies, competitions or awards in your <u>Chosen Field</u>.** _____
_____
_____
_____
_____

**HIGH SCHOOL RECORD**

**Name and Address of School Attended** _____
_____
_____

**Number in Class** _____ **Rank in Class** _____ **Graduation Date** _____

**Responsibilities at School (Clubs, Offices, Sports, Etc.):** _____
_____
_____

**Other Activities in the Community and/or Workplace:** _____
_____
_____
_____

**Counselor's Recommendation/Comments (Optional):** _____
_____
_____
_____

**What Are Your Future Plans?** _____
_____
_____

**Applicant's Acknowledgment:** I have completed this single copy application and have provided the required supporting documents.  I understand that I must stand ready to be interviewed.

_____          _____
Applicant's Signature                                    Date

**Prefer:  (circle)        Morning Interview     Afternoon Interview**

**SPONSORING ROTARY CLUB ENDORSEMENT**          Date _____

<mark>(Must be signed by Club.)</mark>

The Rotary Club of _____ has evaluated and hereby submits

this application of _____ to the District 6440 Vocational

Scholarship Program Committee for its further consideration. This application has been carefully

reviewed and the Club's Board of Directors gives this applicant its endorsement.


**Club President Signature** _____ **E-mail** _____

**Printed Name** _____ **Daytime Phone (_____)** _____

**Vocational Chair Signature** _____ **E-mail** _____

**Printed Name** _____ **Daytime Phone (_____)** _____